**Recommendation Letter**

**To the Applicant：**

Applicant should have two letters of recommendation submitted from professors or others who can assess the quality of his /her academic performance, capability and potential of research, etc.

Please ask the writers to have these letters sent directly to the institution to which you are applying or returned to you with the envelope sealed.

This following section to be filled in by the applicant：

（Name of Applicant） (Telephone Number)

（Institution of Applicant）

(Address of Applicant)

(Institution to which the applicant is applying)

(Address of the institution)

**To the Referee：**

You are named by the applicant as a referee for his/her application of post-doctoral position in the listed institution. We would appreciate your opinion of his /her academic performance capability and potential in research work.

Please directly send this letter to the institution to which he/she is applying or return it to the applicant with envelope sealed and your signature. If you prefer to write a personal letter rather than this form, please feel free to do so and attach this form with your letter as well.

The comments and opinions as follows: